

# Are You Prepared for an Inspection?

## What EPA Will Ask You

We studied the EPA inspection forms that were given to the two inspected dealers. In addition to the reproduced form on the right, the inspector's requests will also likely include:

- A sample copy of the "Renovate Right" brochure.
- Customer's signed and dated acknowledgement of receipt of brochure.
- Documentation of on-the-job training in lead-safe work practices for non-certified workers.
- Documentation of test for lead-based paint.
- Copy of certificate of the renovator assigned to project.
- Contract and invoice for each inspected job.
- Number of certified renovators on your staff.
- Number of contracts completed in 12 months preceding inspection.
- Number of target housing units affected.

*Do you have job records that enable you to answer these questions? If not, you may be subject to a violation and fines. ■*

RENOVATION, REPAIR & PAINTING RULE REGULATED WORK INFORMATION			
Property location/address:		Number of target housing units:	
Year built:	Was the work an emergency renovation operation?		YES <input type="checkbox"/> NO <input type="checkbox"/>
Was the work performed for compensation?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Was the renovation or repair work performed in common areas?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Name and address of contractee:	Was the renovation or repair work performed on exterior?		YES <input type="checkbox"/> NO <input type="checkbox"/>
Property owner(s) address(es):	Did the renovation or repair meet the regulatory definition of <i>minor</i> ?		YES <input type="checkbox"/> NO <input type="checkbox"/>
Date(s) work performed:	Number of target housing units affected by renovation/repair work:		
Brief description of type of work:			
Is there documentation detailing the work practices performed on this job? YES <input type="checkbox"/> NO <input type="checkbox"/> If no, describe the work practices used on this job.			
Were the renovated components tested for the presence of lead-based paint by a certified renovator using an EPA-recognized lead paint test kit?			YES <input type="checkbox"/> NO <input type="checkbox"/>
Has a lead-based paint inspector certified that the property is lead-based paint free?			YES <input type="checkbox"/> NO <input type="checkbox"/>
Certified renovator assigned to project:			



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